SPOKANE CONSERVATION DISTRICT
210 N. Havana, Spokane, WA 99202

BOARD MEETING MINUTES
Tuesday, September 11, 2018

Attendees
Supervisors: Jaki Shrauger, Wendy Knopp, Tom Miller
Absent: Jerry Scheele, Randy James
Associate Supervisors: None
SCD Staff: Ty Meyer, Cori Turntine, Garth Davis, Jeannie Jesseph, Seth Flanders, Hilary Sepulveda
Guests: Jim and Connie Long, Fresh Cut Farms; Kylie Martenik, Kirt Runolfson and Nolan Garrett, Intrinium.

Agenda
Board Member, Tom Miller, called the meeting to order at 5:00 and led the pledge of allegiance.

Miller noted that Chair Scheele was absent due to recent injury and Carter was assisting him. Miller would be presiding over the meeting as acting-Chair.

Shrauger announced the following items needed to be removed from the agenda: Wheatland Bank presentation, Director’s report, NE area resolutions and executive session.
Motion Shrauger/Knopp to approve the agenda with changes as discussed. Motion carried.

Previous Meeting Minutes
Minutes from the August Board meeting were previously distributed.
Motion Knopp/Shrauger to approve the August Meeting Minutes. Motion carried.

New Business / Linkage To Community
Public Comments and Introductions
Miller opened the room for roundtable introductions. Guests each introduced themselves.

Garret, Runolfson and Martenik came to meet the board, reciprocating Carter’s visit to their Staff Meeting. Intrinium is an information technology firm that provides IT support and security and is our tenant at the 8th Avenue property. They are having an Open House on September 26 of which staff and supervisors are invited and encouraged to attend.

Champions of Conservation Award
Turntine presented Jim & Connie Long of Fresh Cut Farms a Champions of Conservation award for their dedication and commitment to the sustainability of our small acreage community through conservation practices. In recognition of their efforts they were also presented with two tickets to the Farm and Food Expo. In 2015, the Long’s purchased a 48 acre turn of the century farm house in the Deer Park area, with the goal to revitalize, restore and produce high quality fruits, vegetables and livestock. The Long’s shared their farm’s success story and described how they’ve entered some of the smaller community farmer’s markets with hopes of expanding to some of the
Spokane area farmer markets in the coming years.

**Governance Culture**

*August Treasurer’s Report*

Auditor Jaki Shrauger read through the Treasurer’s Report. Prior to the meeting she verified all the adjusted balances and all accounts matched and reconciled.

**Treasurer’s Report: Receipts:** 16920-16924, 16928-16935, 16941, 16942, 16945-17060, 17062-17065, 17079-17085; **EFTs:** 2134, 2235, 2208-2224, 2231, 2236, 2293, 2379-2396, 2421, 2433-2435; **Claims:** 46578-46653; **voids:** 46586; **Refunds:** 2194; **Accounts Payable:** $574,076.39.

**Motion Knopp/Schrauger to accept the August Treasurer’s Report. Motion carried.**

**Motion Knopp/Schrauger to accept the September Accounts Payable. Motion carried.**

*Director’s Report*

Turntine introduced new employee, Hilary Sepulveda, Outreach Specialist and announced that Erica Johnson has moved away from Spokane. Sepulveda and Johnson spent 1.5 days together for training and continue to stay in contact. Hilary will concentrate on our Farm and Food Expo over the next several weeks.

Meyer and Turntine announced that a new DOE grant and loan agreement has been signed. There is no loan forgiveness included in grant. Vouchering for loans will go back to May 1, 2018.

Flanders stated that the VSP workgroup has finished drafting the VSP Work Plan. The draft work plan will be presented to the public tomorrow night, a briefing will be presented to the County Commissioners on 9/17/18 and a formal presentation to the VSP Technical Panel in Olympia will take place on 10/26/18.

Flanders also reported that RCPP applications are due 11/2/18 for the next funding round. Additionally, he also explained that the Commodity Buffer program has successfully added 12.7 miles of buffers. Meyers and Flanders taught how buffers are designed, maintained and keep consistent standards. The Palouse CD is reaching out to SCD for oversight and quality assurance as they begin their own Commodity Buffer programs. Flanders and Lindsay Chutas gave a presentation about the Buffer program at the TMDL meeting and hope this will open dialogue and build relationships with regulatory agencies.

Turntine reported that a contract has been awarded for River Mile 17 project. Work is expected to begin on September 20th.
Operational Expectations

Correspondence/Announcements:
- Cultivating Success -- WSU – September 23
- Open House – Intrinium – September 26
- NE Area Meeting -- POCD CD Hosts – October 17
- Farm & Food Expo – SCC– November 2 & 3
- WACD – Kennewick- November 26-28

Closing of the Meeting

Motion Schrauger/Knopp to approve the agenda with changes as discussed. Motion carried.

Motion Schrauger/Knopp to approve the August Meeting Minutes. Motion carried.

Motion Schrauger/Knopp to accept the August Treasurer’s Report. Motion carried.

Motion Knopp/Schrauger to accept the September Accounts Payable. Motion carried.

READING OF THE MOTIONS

Meeting adjourned at 5:27 pm.
Respectfully submitted by: Jeannie Jesseph

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Thomas Miller, Acting- Chair  Jaki Schrauger, Auditor