

SPOKANE CONSERVATION DISTRICT
 210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
 Tuesday, September 11, 2018

Attendees

Supervisors: Jerry Scheele, Randy James, Jaki Shrauger, Wendy Knopp, Tom Miller

Absent:

Associate Supervisors:

SCD Staff: Vicki Carter, Erica Johnson, Ty Meyer, Cori Turntine, Barry Tee, Garth Davis, Jeannie Jesseph, Dan Ross, Walt Edelen, Ben Peterson

Guests: Jenea Delk, CERB; Patricia Hickey and Ryan Baye, WACD

Agenda

Chair Scheele called the meeting to order at noon and led the pledge of allegiance.

Motion James/Shrauger to approve the agenda. Motion carried.

Previous Meeting Minutes

Minutes from the July Board meeting were previously distributed.

Motion Shrauger/James to approve the July Meeting Minutes. Motion carried.

TREASURER'S REPORT

Auditor Jaki Shrauger read through the Treasurer's Report. Prior to the meeting she verified all the adjusted balances and all accounts matched and reconciled. James verified a few vendor acronyms: JLPN, a new tree sale vendor and AHBL, our consultant for the new property. Chair Scheele questioned the three different waste disposal line items, they were all valid.

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
50 PayPal Merchant Account	902.49	651.01	1,524.31	29.19	0.00	0.00	29.19
51 Paypal Transfer Account	350.00	1,393.64	1,393.64	350.00	-48.31	48.31	350.00
101 Inland Northwest Bank - Checki	-25,951.15	318,309.08	240,286.41	52,071.52	-48.31	44,301.30	96,324.51
102 Inland Northwest Bank - MMA	231.70	0.01	0.00	231.71	0.00	0.00	231.71
201 LGIP - WA State	440,383.82	661.10	50,000.00	391,044.92	0.00	0.00	391,044.92
Total Cash:	415,916.86	321,014.84	293,204.36	443,727.34	-96.62	44,349.61	487,980.33
	415,916.86	321,014.84	293,204.36	443,727.34	-96.62	44,349.61	487,980.33

Treasurer's Report: Receipts: 16792-16919, 16925-16944; **EFTs:** 2225, 1841, 1908-1923, 2020, 2026, 2057, 2080, 2087-2104, 2113, 2116, 2165-2166; **Claims:** 46471-46577; **Voids:** 46496, 46504, 46535, 46543, 46544, and tr rec 16872; **Refunds:** 1858, 1859, 2034, 2063, 2066, 2067; **Accounts Payable:** \$448,680.92

Motion James/Knopp to accept the July Treasurer's Report and August Accounts Payable. Motion carried.

NEW BUSINESS / LINKAGE TO COMMUNITY

Public Comments and Introductions

Chair Scheele opened the room for roundtable introductions. Guests each introduced themselves.

Property Proposal

Chair Scheele noted that our neighbor at the 8th property, Thomas Askman, had expressed

interest in coming to our board meeting to discuss the fencing. However, he did not attend. Barry Tee presented an aerial view of the property. It shows the Askman property and an adjacent city-owned unimproved right of way; our property line that the fence is on, is not his property. Tee also presented pictures of the cut fence. This fence is important because it keeps people from falling off of a basalt cliff. We have the resources to put the fence back up and file a claim to our insurance. Carter will write another letter to Mr. Askman to inform him of the outcome of the meeting. It was also noted that someone is hitting golf balls off the cliff and endangering people and vehicles below. Carter will pursue finding out who is doing this and have it stopped.

Motion James/Shrauger to pursue getting the fence replaced and file an insurance claim.

Motion carried.

Governance Culture

Board position Elections

Chair Scheele was re-elected. Vice Chair Randy was re-elected. Treasurer Jaki Shrauger was re-elected.

Director's Discussion

Vicki Carter announced that the planning session will continue this afternoon and invited attending staff to talk about current projects. Dan Ross is reviewing bids August 28 for the Rivermile 17 project. Permits are completed. The expected bid price is \$125-\$150,000. However, responsiveness and responsibility are ranked really high in the bid process because it's a very complex project. In this section of stream, 16,000 tons of soil has been lost to erosion. The project should start in September and be wrapped up in November. Ross is also working on a fish passage project. Walt Edelen talked about a new contract from Department of Ecology (DOE) with a grant/loan program for Phase 2 of Onsite Septic System (140 projects completed so far) work and groundwater work on Lake Spokane. There are also funds allocated in this contract for work at Honeymoon Bay. The VSP draft plan will go through public hearings and be submitted to the WSCC Technical Committee in September. The commission is requesting budgets to implement VSP work so they can take that to the next legislative session. The RCPP program is now emphasizing the Healthy Forest Reserves Program (HFRP) enrollment.

Ben Peterson has been heavy into Firewise assessments this month and Garth Davis received a very nice phone call complimenting Peterson's work. There is firewood on the new property for people who want to stock up for winter. Davis completed mowing of noxious weeds on the property to help address concerns from a neighbor.

Ty Meyer is working through a contract with DOE for loan and loan loss reserves for the equipment loan program. Both pieces of equipment are considered sold. The tractor is financed and gone and the drill is undergoing financing paperwork.

Erica Johnson will open registration for the Farm & Food Expo at the end of this month. Ben Hartman, the author of *The Lean Farm* is the keynote. She has worked with Ben Peterson as he selected a new nursery to replace what Lawyers Nursery used to provide. Peterson has selected

and order the plants for the 2019 tree sale. Jeannie Jesseph is still a new face in the office and is helping roll out our BIAS advanced payroll and grants management. Her experience as a former BIAS employee is helping tremendously in this effort.

Carter described VOTF Farm Stand activities and the traveling sales at Intrinium, SCD and the VA. Organic certification will be applied for this fall.

2018 Budget Amendment

Cori Turntine described the General Fund 001 budget amendments as an increase in revenues of \$206,070 and an increase in expenses of \$359,900. Therefore, the proposed budgeted revenue is \$2,402,173 and the proposed budgeted expense is \$2,382,250 for an overall net excess of \$19,923 anticipated at yearend. The board was given a complete 2018 Proposed Budget Changes report that showed changes in detail.

Motion James/Knopp to approve the mid-year budget amendment as presented. Motion carried.

Operational Expectations

Correspondence/Announcements:

- Wheatlife ran a nice article covering our tour that we gave for the USDA Undersecretary Northey
- NACD Pacific and Southwest Region Meeting in Kennewick Sept. 17-20
- WACD NE Area Meeting in Usk, WA, hosted by the Pend Oreille CD, October 17
- Farm & Food Expo, November 2 & 3
- WACD Annual Meeting, November 26-28 in Kennewick, WA

Closing of the Meeting

Motion James/Shrauger to approve the agenda. Motion carried.

Motion Shrauger/James to approve the July Meeting Minutes. Motion carried.

Motion James/Knopp to accept the July Treasurer's Report and August Accounts Payable. Motion carried.

Motion James/Shrauger to pursue getting the fence replaced and file an insurance claim. Motion carried.

Motion James/Knopp to approve the mid-year budget amendment as presented. Motion carried.

READING OF THE MOTIONS

Meeting adjourned at 1pm.
Respectfully submitted by: Erica Johnson

Jerry Scheele, Chair

Randy James, Vice Chair