

SPOKANE CONSERVATION DISTRICT
 210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
 Tuesday, October 9, 2018

Attendees

Supervisors: Jerry Scheele, Randy James, Tom Miller, Wendy Knopp

Absent: Jaki Shrauger

Associate Supervisors:

SCD Staff: Vicki Carter, Ty Meyer, Garth Davis, Walt Edelen, Cori Turntine, Jeannie Jesseph, Hilary Sepulveda, Josie Bjordahl

Guests: Mike Baden, WSCC.

Agenda

Chair Scheele called the meeting to order at 5:00 and led the pledge of allegiance.

Motion James/Miller to approve the agenda with addition of approval of September 27 Special Meeting Minutes. Motion carried.

Previous Meeting Minutes

Minutes from the September 11 Regular Board Meeting and the September 27 Special Board Meeting were previously distributed.

Motion Miller/Knopp to approve the September 11 Regular Board Meeting Minutes. Motion carried.

Motion Knopp/Miller to approve the September 27 Special Meeting Minutes. Motion carried.

Treasurer's Report

Supervisor Randy James read through the Treasurer's Report. Prior to the meeting he verified all the adjusted balances and all accounts matched.

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
50 PayPal Merchant Account	400.11	8,111.25	7,961.35	550.01	0.00	0.00	550.01
51 Paypal Transfer Account	350.00	7,683.58	7,683.58	350.00	0.00	0.00	350.00
101 Inland Northwest Bank - Checki	-262,587.99	1,139,528.07	186,701.03	690,239.05	-79.86	155,889.14	846,048.33
102 Inland Northwest Bank - MMA	231.72	0.01	0.00	231.73	0.00	0.00	231.73
201 LGIP - WA State	341,653.15	579.03	0.00	342,232.18	0.00	0.00	342,232.18
Total Cash:	80,046.99	1,155,901.94	202,345.96	1,033,602.97	-79.86	155,889.14	1,189,412.25
	80,046.99	1,155,901.94	202,345.96	1,033,602.97	-79.86	155,889.14	1,189,412.25

Treasurer's Report:

Receipts: 17061, 17066-17078, 17086-17210, 17217-17225, 17227-17231, 17235; **EFTs:** 2499, 2570, 2456, 2497, 2498, 2500, 2531-2546, 2653-2671, 2712, 2713, 2754 ; **Claims:** 46654-46718; **Voids:** None; **Refund:** 2696; **Accounts Payable:** \$479,274.49.

Motion Knopp/James to accept the September Treasurer's Report and October Accounts Payable. Motion carried.

New Business / Linkage To Community

Public Comments and Introductions

Supervisor James was asked to give report of his recent Alaskan hunting trip.

Elections

Supervisor Jaki Shrauger's position is up for election. Supervisor Jerry Scheele's position is up for appointment. Scheele announced the intention to adopt the election date resolution next month.

Motion James/Knopp approved the intent to set a date for the 2019 election resolution at the November Board meeting. Motion carried.

WA Conservation Commission

Mike Baden reported that WSCC Executive Director Mark Clark is retiring in early January. He also reported on the budget status noting that WSCC is requesting an increased Technical Assistance budget to meet the needs of districts. A supplemental budget request has been submitted to help with fire and flooding in the northeast area.

The Kitsap Conservation District submitted a resolution for joint funding with DNR. Both Baden and Davis recommend this resolution.

Motion James/Miller for Knopp to speak on behalf of Spokane Conservation District board at the NE Area meeting on October 17, 2018 in support of the joint funding resolution presented by Skagit CD. Motion carried.

Staff Reports

Edelen reported that the 3F2P project is finished as soon as planting and seeding is completed. The River Mile 17 project is going smoothly. A feasibility report is being created for the Honeymoon Bay project. Deadline to sign up for RCPP is early November. The work plan for VSP is complete and will be presented to the Commission on October 26 for approval.

Meyers met with Representative Dye about state funding for Hangman Creek Watershed. Meyer also report on a watershed tour he arranged for project officers and financial people of Ecology which included stopping at the River Mile 17 project.

Davis reported that the tree and brush thinning project at the 8th property will be completed this fall. He has been subpoenaed for a trial regarding an incident involving a Spokane County tree. He also stated he would be facilitating another tree school on November 9 at the Enduris training center. Details are on our website.

Governance Culture

Director's Discussion

Carter will attend northeast area Conservation Districts meeting on October 17. Selected staff will be presenting at WACD meeting in Kennewick.

Carter attended Sculptures in the Wild exhibit unveiling in Lincoln, Montana. The exhibit offers items that are a model of how science, technology and art can come together. They are an example of how to educate young people about the importance of conservation. The display has inspired ideas for how to develop the 8th property.

AHBL and Integris Architecture are working on site plan and building design for the 8th property. Intrinium, the District's tenant on the 8th property, won Best Place to Work in the Inland Northwest for 2018.

A \$50,000 CERB feasibility grant to plan projection of property use with private industry was applied for. The first step of the process has been completed. Next Carter will make presentation to their board in Olympia. If awarded, the District can apply for a 1% loan to build on 8th property.

Vets on the Farm (VOTF)

Home Depot awarded a foundation grant to VOTF to build a farm stand. Dan Kleckner will present VOTF with a check for \$10,000.00 at the next meeting. A \$5,000 rural grant has been applied for with NW Farm Credit Services for VOTF.

Financial Update/Overview

Carter and Turntine presented plan for meeting debt service needs and reviewed financial packet. Options were discussed to improve 8th property.

The district's assessment rate has not increased since 1998. If the District moves to Rates and Charges the cap will raise up from \$5 to \$10. If the charges had kept up with inflation the cap would be over \$20. The District will pursue a course of action to implement Rates and Charges.

2019 Draft Budget

A draft of 2019 general fund budget presented to board. Programs and Grants will be tracked separately out of general fund to show what assessment covers. The new software module will provide more management tools.

Farm and Food Expo

Three guest speakers are scheduled to present. Board members are invited to attend the dinner on Friday. Registration activity is a little low due to three events all being offered in the same period of time and the staff changes. Marketing efforts have increased through billboards, radio, and e-blast communication.

NE Area/WACD Resolutions

The history of the WACD was recounted. The Committee and changes were explained by Miller and Knopp.

Surplus Item

The camera for the drone is not meeting the needs of the Water Department. They want to sell the camera they currently have and purchase a new camera with better technology. MRSC recommendations for surplus items were discussed.

Motion Knopp/James to sell surplus camera equipment for a minimum of \$2500 through auction, negotiation or website. Motion carried.

Amendments

Three amendments were presented by Turntine for review and approval.

- 19-40-IM amendment to Implementation funding
- 19-40-MA to carry out NACD task order grant
- Livestock TA grant

Motion James/Knopp to accept the three amendments as presented. Motion carried

Operational Expectations

Correspondence & Announcements

- NE Area Meeting – October 17 - POCD
- Farm and Food Expo – November 2-3 - SCC
- WACD Meeting - Kennewick – November 26-28, 2018
- NACD – San Antonio, TX – February 2-6, 2018

Closing of the Meeting & Reading of the Motions

Motion James/Miller to approve the agenda with addition of approval of September 27 Special Meeting Minutes. Motion carried.

Motion Miller/Knopp to approve the September 11 Regular Board Meeting Minutes. Motion carried.

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Motion Knopp/James to accept the September Treasurer's Report and October Accounts Payable. Motion carried.

Motion James/Knopp approved the intent to set a date for the 2019 election resolution at the November Board meeting. Motion carried.

Motion James/Miller for Knopp to speak on behalf of Spokane Conservation District board at the NE Area meeting on October 17, 2018 in support of the joint funding resolution presented by Skagit CD. Motion carried.

Motion James/Miller to support joint funding resolution as presented by Skagit Conservation. Motion carried.

Motion Knopp/James to sell surplus camera equipment for a minimum of \$2500 through auction, negotiation or website. Motion carried.

Motion James/Knopp to accept 3 amendments as presented. Motion carried

Meeting adjourned at 7:54pm. Respectfully submitted by: Jeannie Jesseph

Jerry Scheele, Chair

Randy James, Member