

SPOKANE CONSERVATION DISTRICT
 210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
 Tuesday, November 13, 2018

Attendees

Supervisors: Jerry Scheele, Tom Miller, Wendy Knopp, Jaki Shrauger

Absent: Randy James

Associate Supervisors:

SCD Staff: Vicki Carter, Cori Turntine, Jeannie Jesseph, Hilary Sepulveda, Charlie Peterson, Barry Tee, Josie Bjordahl

Guests: Mike Baden, WSCC.

Agenda

Chair Scheele called the meeting to order at 5:04 and led the pledge of allegiance.

Veteran's Day

- Supervisors Scheele and Miller were thanked for their military service.
- Home Depot built farm stand for VOTF today.
- The daughter of Dan Kleckner had her students create cards for VOTF. The cards were passed around and will be given to our Veterans.
- Supervisor Knopp made a presentation from Farm Credit Services to VOTF.

Motion Miller/Shrauger to approve the agenda. Motion carried.

Previous Meeting Minutes

Minutes from the October 9, 2018 Regular Board Meeting was previously distributed.

Motion Knopp/Miller to accept October 9, 2018 Regular Board Meeting minutes. Motion carried.

Treasurer's Report

Supervisor Shrauger read through the Treasurer's Report. Prior to the meeting she verified all the adjusted balances and all accounts matched. She noted in her review that one check had not been endorsed but had been processed by the bank.

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
25 Sweep Account: 6800601091	0.00	121.07	0.00	121.07	-121.07	0.00	0.00
50 PayPal Merchant Account	550.01	6,991.35	6,961.75	579.61	-48.25	0.00	531.36
51 Paypal Transfer Account	350.00	6,683.98	6,683.98	350.00	0.00	0.00	350.00
101 Inland Northwest Bank - Checki	690,485.57	159,755.66	410,280.69	439,960.54	0.00	5,652.15	445,612.69
102 Inland Northwest Bank - MMA	231.73	0.01	0.00	231.74	0.00	0.00	231.74
201 LGIP - WA State	342,232.18	648.67	0.00	342,880.85	0.00	0.00	342,880.85
Total Cash:	1,033,849.49	174,200.74	423,926.42	784,123.81	-169.32	5,652.15	789,606.64
	1,033,849.49	174,200.74	423,926.42	784,123.81	-169.32	5,652.15	789,606.64

Treasurer's Report:

Receipts: 17211-17216, 17226, 17232-17234, 17236-17379, 17383-17391; **EFTs:** 2791, 2825, 2735, 2740, 2741, 2789, 2790, 2800-2813, 2900, 2941, 2963, 2964, 3015-3032, 3035; **Claims:** 46719-46810; **Voids:** 2909, 2911; **Refunds:** 3060, 3081; **Accounts Payable:** \$673,016.00.

Motion Knopp/Miller to accept the October Treasurer's Report and November Accounts Payable as presented. Motion carried.

New Business / Linkage To Community

Public Comments and Introductions

No visitors were in attendance.

NE Area Award

The Spokane Conservation District was presented with the NE Area Conservation District of the Year award from Mike Baden of the Washington State Conservation Commission (WSCC).

Baden reported the WSCC has been working on budget approvals.

Governance Culture

Director's Discussion

Carter attended the Infrastructure Assistance Coordinating Council (IACC) conference. She learned about the Brown Fill program and will research available funding to assist with cleanup of 8th Property.

The SCD is working with the City of Spokane Valley to adjust the lot lines within the 8th Property. Research is being done to determine benefits of selling lots that are not part of the development plan to build cash reserves.

Motion Miller/Knopp to approve the SCD Director to begin consulting with a real estate agent regarding the potential sale of parcel numbers 35233.0513, 35233.0505, 35233.0604, 35233.0605, 35233.0606, 35233.0607, 35233.0608, 35233.0609, 35233.0709, 35233.0710. Motion carried.

Financial Update/Overview

Turntine reported that a State Auditor Team will have an Entrance Conference on November 30 at 9:00.

OSS loan 15-34-OSS with a balance of \$1,809 needs to be written off due to bankruptcy.

Motion Knopp/Miller to write off loan number 15-34-OSS 1,809.99 to Loan Loss Reserve. Motion carried.

WSCC-RCPP project loans need board approval.

Motion Schrauger/Knopp to approve projects 16713 and 16970 for WSCC-RCPP program. Motion Carried.

2019 Draft Budget

A draft of the 2019 general fund budget was presented to board for review. Final full budget will be presented at December meeting.

CERB Application Update

Phase one of application to the Community Economic Revitalization Board (CERB) has been approved. November 15 Carter will give presentation to CERB board. The \$50,000 will be used for feasibility study involving private partnership on the 8th Property if awarded.

Elections – Intent to set date

Jesseph presented Resolution EL18.11.13 to hold an election for the open position on the District Board of Supervisors.

Motion Knopp/Miller to adopt Resolution EL18.11.13 for 2019 election for vacant position. Motion carried.

Farm and Food Expo

Sepulveda presented report on the 2018 Farm and Food Expo. Carter began a standing ovation for Sepulveda's incredible job of organizing the Expo. Carter and Sepulveda talked with Tilth director regarding the impact of having both conferences so close together. The Vets on the Farm dinner and film screening was a great success and will likely be repeated in the future.

Operational Expectations

Correspondence & Announcements

- WACD Meeting - Kennewick – November 26-28, 2018
- NACD – San Antonio, TX – February 2-6, 2018
- Christmas party Dec 14 @ Annie Fannies. Dinner options available.

Closing of the Meeting & Reading of the Motions

Motion Miller/Shrauger to approve the agenda. Motion carried.

Motion Knopp/Miller to accept October 9, 2018 Regular Board Meeting minutes. Motion carried.

Motion Knopp/Miller to accept the October Treasurer's Report and November Accounts Payable as presented. Motion carried.

Motion Miller/Knopp to approve the SCD director to begin consulting with a real estate agent regarding the potential sale of parcel numbers 35233.0513, 35233.0505, 35233.0604, 35233.0605, 35233.0606, 35233.0607, 35233.0608, 35233.0609, 35233.0709, 35233.0710. Motion carried.

Motion Knopp/Miller to write off loan number 15-34-OSS 1,809.99 to our loan loss reserve. Motion Carried.

Motion Schrauger/Knopp to approve projects 16713 and 16970 for WSCC-RCPP program. Motion Carried.

Motion Knopp/Miller to adopt Resolution EL18.11.13 for 2019 election for vacant position. Motion carried.

Meeting adjourned at 6:51 pm. Respectfully submitted by: Jeannie Jesseph

Gerald A. Scheele, Chair

Thomas J. Miller, Member