

**SPOKANE CONSERVATION DISTRICT**  
 210 N. Havana, Spokane, WA 99202  
**BOARD MEETING MINUTES**  
 Tuesday, March 12, 2019

**Attendees**

**Supervisors:** Jerry Scheele, Randy James, Tom Miller, Jaki Shrauger

**Absent:** Wendy Knopp

**Associate Supervisors:** None

**SCD Staff:** Vicki Carter, Cori Turntine, Jeannie Jessep, Ty Meyer, Walt Edelen, Hilary Sepulveda, Dan Ross, Josie Bjordahl

**Guests:** Mike Baden from the Washington State Conservation Commission (WSCC), April Edelen

**Minutes/Treasurer's Report**

Chair Scheele called the meeting to order at 5:03 and led the pledge of allegiance.

**Motion James/Miller to approve the agenda. Motion carried.**

**Previous Meeting Minutes**

Minutes from the February 12, 2019 Regular Board Meeting were previously distributed. It was noted that the absent supervisors, Jaki Shrauger and Wendy Knopp were not listed in the minutes.

**Motion James/Miller to accept February 12, 2019 Regular Board Meeting minutes. Motion carried.**

**Treasurer's Report**

Supervisor Shrauger read through the Treasurer's Report. Prior to the meeting she verified all the adjusted balances and all accounts matched. She thanked Barry Tee for contacting the bank and having them restructure our bank statement.

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
50 PayPal Merchant Account	2,644.67	45,941.00	44,060.58	4,525.09	-2,447.95	0.00	2,077.14
51 Paypal Transfer Account	350.00	46,230.76	46,230.76	350.00	0.00	0.00	350.00
101 First Interstate Bank- Checkin	433,899.03	648,764.91	632,408.12	450,255.82	0.00	282,867.71	733,123.53
102 First Interstate Bank - MMA	209.84	0.04	11.00	198.88	0.00	0.00	198.88
201 LGIP - WA State	344,945.06	664.99	0.00	345,610.05	0.00	0.00	345,610.05
<b>Total Cash:</b>	<b>782,048.60</b>	<b>741,601.70</b>	<b>722,710.46</b>	<b>800,939.84</b>	<b>-2,447.95</b>	<b>282,867.71</b>	<b>1,081,359.60</b>
	782,048.60	741,601.70	722,710.46	800,939.84	-2,447.95	282,867.71	1,081,359.60

**Treasurer's Report:**

Receipts: 324-334, 336-342, 347-355, 357-367, 391-393, 401-421, 466-492, 498, 499, 517-536, 553, 554, 556-567, 572-586, 588, 591-611, 616, 618-630, 632-645, 649, 651-662, 665, 683  
 EFTs: 287, 370-389, 394-398, 493, 501-516, 552, 587, 589  
 Claims: 47065-47129  
 Voids: None  
 Refunds: 443, 487, 645

Accounts Payable: \$341,277.94.

**Motion James/Miller to accept the February Treasurer's Report and March Accounts Payable as presented. Motion carried.**

Carter suggested using a Consent Agenda to approve regular monthly board items with one motion.

**New Business / Linkage To Community**

## **Public Comments and Introductions**

Scheele made introductions.

## **Water Resources Report**

Edelen reported on activities in the Water Resources Department over the past year. He showed two videos that documented some of the projects the District has been working on. Highlights of the WR presentation include:

- OSS completed 159 projects. Given out \$55,000 in grants and \$584,000 in loans. Mead sewer expansion of 500 homes this fall will provide more opportunities for OSS program.
- Newman Lake Honeymoon Bay project is addressing issues with 60 residential homes. Will begin using MBR systems by BioMicrobics for pilot project to reclaim waste water.
- VSP protects viability of agriculture and critical areas. SCD plan is approved. Will begin implementing in July 2019.
- 3F2P project - 25 corrections since 2005, worked with 22 landowners and opened up 121.5 miles of new habitat. The 2017/18 project on Deer Cr. opened up 13.9 miles.
- RCPP – 52,000 acres of conservation tillage, 8100 acres of precision ag, 871 acres of forest management, and worked with over 100 producers to date and 62 completed contracts.
- Commodity Buffer - 74% increase from previous year. 211 acres implemented (49 miles). Collaborating with WSU on research.
- Hangman Creek - RM 17 Bank Project -3300 feet of bank has been stabilized.

## **WSCC Report**

Baden reported on current WSCC activities.

- Annual Plan and annual financial reports due in May
- Notify commission if grant money won't all be spent by June 30
- Open government training for Board
- CAPP prep for all CD's  
Distribution method for Implementation funds discussed. Supervisors were polled earlier in the month.
- WSCC Executive Director position vacancy
- WA Grown production of Vets on the Farm airs Monday, March 18 on PBS Channel 7 at 7:00.

## **WSCC Commission Meeting**

The Commission will be here in Spokane for 3 days beginning May 14, 2019. A tour of SCD projects is planned on the first day. The Strategic Planning Session will be on May 15 followed by the Commission Meeting on May 16, 2019.

**Motion Shrauger/James to move May Board Meeting start time to 10:00 on May 14, 2019. Motion carried.**

## **Governance Culture**

### **Election Announcement**

Incumbent Supervisor Jaki Shrauger is reelected to a three-year term. Board Chairman Scheele filed form AF1 to continue his appointed Supervisor position on the SCD Board with the WSCC.

### **Board/CEO Relationship**

### **Rates and Charges Review**

Carter met with County Commissioners. They are receptive to the plan and are requesting more detailed information. After County approval has been given SCD will host a public meeting. Following our meeting

the County Commissioners will hold a public meeting. The next step is to approve the resolution before July to begin funding in 2020.

### **Director's Report**

#### **WACD Legislative Update**

Carter has contacted local legislators to keep them informed of SCD activities.

#### **8<sup>th</sup> Ave Property Update**

Activity on the property has been delayed because of snow.

Plan to use goats from Healing Hooves to manage weeds this summer.

Carter will submit the feasibility study to CERB grant. If approved, the district is eligible for construction funds to build new building that could be leased out.

#### **Vets on the Farm (VOTF) Update**

The greenhouse is full and things are seeded. New item this year will be flower pots. New contract with hot sauce manufacturer to purchase ingredients from VOTF is in place. More fields will be available to plant this year. Multiple contracts are in place for produce. VOTF is researching cost of delivery van for produce sales.

#### **South Spokane Farm Corridor**

South Spokane Farm Corridor will kickoff at the Strawberry Festival held at the Moran Grange on Saturday, May 18, 2019. An interactive website will be developed for consumers to connect with growers.

#### **WA Federation of State Employees**

Carter and Turntine attended a listening session put on by WFSE / AFSCME Council 28.

#### **Operational Expectations**

##### **Correspondence & Announcements**

Carter announced the following dates:

- WSCC Partnership Meeting and Tour, May 14-16, 2019 – Hosted by Spokane CD
- WADE Conference June 10-12, 2019

**Motion Miller/Shrauger to move June Board Meeting to Wednesday June 12. Motion carried.**

#### **Financial reporting**

Turntine reported that the financial presentation has been changed to include all funds. The SCD is experiencing a normal start to the year.

#### **Executive Session**

Chairman Scheele recessed the regular meeting at 7:15 for the executive session in accordance with RCW 42.30.110 regarding the performance of a public employee. It was estimated to take 5 minutes.

**Motion James/Shrauger to retract a previous motion approval of a 3 percent increase for the SCD Director's 2019 annual salary. Motion carried.**

**Motion James/Shrauger to approve a vehicle allowance of \$150 per month for the SCD Director effective January 1, 2019. Motion carried.**

**Closing of the Meeting & Reading of the Motions**

**Motion James/Miller to approve the agenda. Motion carried.**

**Motion James/Miller to accept February 12, 2019 Regular Board Meeting minutes. Motion carried.**

**Motion James/Miller to accept the February Treasurer's Report and March Accounts Payable as presented. Motion carried.**

**Motion Shrauger/James to move May Board Meeting start time to 10:00 on May 14 2019. Motion carried.**

**Motion Miller/Shrauger to move June Board Meeting to Wednesday June 12, 2019. Motion carried.**

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Meeting adjourned at 7:30 pm. Respectfully submitted by: Jeannie Jesseph

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**Gerald A. Scheele, Chair**

**Thomas J. Miller, Member**