SPOKANE CONSERVATION DISTRICT
210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
Tuesday, May 14, 2019

Attendees
Supervisors: Jerry Scheele, Randy James, Tom Miller, Jaki Shrauger, Wendy Knopp
Absent: None
Associate Supervisors: None
SCD Staff: Vicki Carter, Cori Turntine, Jeannie Jesseph, Hilary Sepulveda, Seth Flanders, Eric Choker, Walt Edelen
Guest:

Governance Culture
Chair Scheele called the meeting to order at 10:00 and led the Pledge of Allegiance.

Acceptance of Consent Agenda
The Consent Agenda was previously distributed. The Board accepted the Consent Agenda consisting of:
- May 14, 2019 Board Agenda
- April 9, 2019 Regular Board Meeting Minutes
- April 2019 Treasurer’s Report
- May Payables

Motion James/Shrauger to approve the Consent Agenda. Motion carried.

Treasurer’s Report
Prior to the meeting Supervisor James verified all the adjusted balances and all accounts matched on the Treasurer’s Report.

New Business / Linkage to Community
Introductions
Chairman Scheele made introductions.

WSCC Tour and Meeting
The Washington State Conservation Commission is here for three days.
- May 14 Tour of five district projects in south Spokane County
- May 15 Strategic Planning Session at SCD office
- May 16 Commission Meeting at SCD office

Board/Director
Director’s Report
The Spokane County Assessment payment has been deposited. Currently 50% of the 2019 assessment amount has come in.

Carter and Edelen gave testimony at a public hearing on Hangman Creek property development. If this land is developed, much of the available land for farming in Spokane County will be lost.

Town Council Meetings
Carter and Edelen have been attending town council meetings. They are showing how the Conservation District works for residents of Spokane County. They discuss the new Rates & Charges system. They will continue to attend city and town council meetings.

**Fence Update**
A fence constructed on the city right of way on the property on 8th Ave didn’t have a permit. Carter will be in contact with the City regarding this issue.

**Surplus Equipment**
The Districts’ Manure Spreader is having many maintenance issues. It is believed that the machine is too small and is not sturdy enough for rental purposes. It has been determined that the Spreader has too many problems to let people rent it out. The District would like to purchase a larger Manure Spreader. Renting a Manure Spreader is a unique service the district provides.

*Motion Knopp/James to surplus and sell Millcreek 43831 Manure Spreader. Motion carried.*

**Rates and Charges Public Hearing**
A Public Hearing is required to discuss the new Rates and Charges system.

*Motion James/Knopp to approve Rates and Charges Public Hearing on May 30, 2019 at 5:30 in Upper Conference Room. Motion carried.*

**Vets on the Farm**
The Farm kicks off on May 22. They will be at the Strawberry Festival on May 18 to promote their plants and vegetables.

**Operational Expectations**

**2018 Annual Financial Report**

Turntine presented Annual Plan of Work including 2019 budget.

*Motion James/Shrauger to approve Fiscal year 7/2019 to 6/2020 Annual Plan of Work. Motion carried*

Master Contract 20-40 was presented for approval. There was a question of who is Vice Chair of the Board to sign the contract. It was later confirmed that Randy James had been voted into that position.

*Motion Shrauger/James to approve Master Contract 20-40. Motion carried.*

Turntine reported that she has been working on the 2018 Annual Financial Report. Schedule 22 was presented for review.

*Motion Knopp/James to approve Schedule 22 for fiscal year ending December 2018 as presented. Motion carried.*

First Interstate Bank (FIB) will not accept checks written with the Inland Northwest Bank (INB) information after May 30. FIB bought out INB. New checks with FIB account numbers had to be ordered. The remaining INB checks must be voided.

*Motion James/Shrauger to void INB check numbers 47295-47499. Motion carried*

**RCPP/VSP Update/Approvals**
Flanders reported on 2019 RCPP Incentive projects.

*Motion James/Knopp to approve 2019 RCPP Incentives for projects 1-14 in the amount of $545,529.22.*
Motion carried.

Department Reports and Updates
8th Property Update
The goats are doing a great job of consuming noxious weeds.

Executive Session
None Scheduled

Closing of the Meeting & Reading of the Motions

Motion James/Shrauger to approve the Consent Agenda. Motion carried.

Motion Knopp/James to surplus and sell Millcreek 43831 Manure Spreader. Motion carried.

Motion James/Knopp to approve Rates and Charges Public Hearing on May 30, 2019 at 5:30 in Upper Conference Room. Motion carried.

Motion James/ Shrauger to approve Fiscal year 7/2019 to 6/2020 Annual Plan of Work. Motion carried.

Motion Shrauger/James to approve Master Contract 20-40. Motion carried.

Motion Knopp/James to approve Schedule 22 for fiscal year ending December 2018 as presented. Motion carried.

Motion James/Shrauger to void INB check numbers 47295-47499. Motion carried.

Motion James/Knopp to approve 2019 RCPP Incentives for projects 1-14 in the amount of $545,529.22. Motion carried.

Meeting adjourned at 11:31 am.

Respectfully submitted by: Jeannie Jesseph

Gerald A. Scheele, Chair
Randy James, Vice Chair

The Spokane Conservation District’s Board meeting minutes are intended to be a reasonable summary of the Board’s deliberations and action. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.