SPOKANE CONSERVATION DISTRICT  
210 N. Havana, Spokane, WA 99202  
BOARD MEETING MINUTES  
Tuesday, July 9, 2019

Attendees  
Supervisors: Jerry Scheele, Tom Miller, Jaki Shrauger, Wendy Knopp, Randy James  
Absent: None  
Associate Supervisors: Chris Mahelona  
SCD Staff: Vicki Carter, Cori Turntine, Jeannie Jesseph, Hilary Sepulveda, Eric Choker, Stacey Selcho, Charlie Peterson, Garth Davis, Barry Tee  
Guest: Mike Baden

Governance Culture  
Chair Scheele called the meeting to order at 12:00 and led the Pledge of Allegiance.

Acceptance of Consent Agenda  
The Consent Agenda was previously distributed. The Board accepted the Consent Agenda consisting of:  
• July 9, 2019 Board Agenda  
• June 12, 2019 Regular Board Meeting Minutes  
• June 2019 Treasurer’s Report  
• July Payables of $309,711.19  

Motion Shrauger/Knopp to approve the Consent Agenda. Motion carried.

Treasurer’s Report  
Prior to the meeting, Supervisor James verified that all the adjusted balances and all accounts matched the Treasurer’s Report stated balances. The negative ending balance in the regular Checking account is checks written before end of the month but had not cleared the bank. The adjusted/actual balance was $262,401.32.

New Business / Linkage to Community  
Public Comments & Introductions  
Chairman Scheele introduced and welcomed Chris Mahelona as a new SCD Associate Supervisor.

WSCC Budget Update  
• Baden reported on new WSCC Operating Budget. The RCPP program didn’t get as much funding as hoped. The Commission will put in a supplemental grant request for fire prevention and trainings. The Livestock TA program will increase and an application will be forthcoming for CD’s to submit projects.  
• WSCC will hold an elections meeting on August 21 in Ellensburg, WA.  
• Ray Ledgerwood has retired from the Commission, Shana Joy has taken on his former responsibilities.

Governance Culture  
Financial Report & Analysis  
Turntine explained the budget deficit position was primarily because of grant expenses that will be vouchered and reimbursed. The District has a large amount in receivables. The budget is on track.
Board Planning Session Schedule
The Board Planning Session will be on Monday, August 12, 2019. The Session will recess at noon for the August Board Meeting and resume after the Board Meeting has adjourned. Meeting changes and announcements will be made in the legal notices.

Motion James/Shrauger to move August Board Meeting to August 12, 2019 and schedule the Board Planning Session on the same day. Motion carried.

Pend Oreille Conservation District MOA
The Pend Oreille CD would like to have a MOA with the Spokane CD to perform conservation services.

Motion James/Knopp to authorize a MOA between the Spokane CD and the Pend Oreille CD for conservation services. Motion carried.

Board/CEO Relationship
Property Discussion
- Goats are being used for weed control on the property and working well.
- Planning and development continues on the 8th Avenue property. The feasibility study is in full swing and Vicki will resume work on the remediation/redevelopment side of things.
- SCD received funding to put new roof on existing building.
- Intrinium owner wants a 3 year lease agreement with 10 year option. Intrinium expressed interest in our current building.
- We have continued to work with City of Spokane Code Enforcement to schedule meeting with neighbor over fence issue.

Operational Expectations
Department Report
There was an article in Sunday’s paper about Chris Eckhart that mentioned the RCPP and SCD programming.
SCD staff reported on their activities.

NE Area Meeting Schedule
The SCD will host the WACD NE Area meeting on Monday, October 14.
Motion Knopp/Shrauger approve Monday, October 14, 2019 to host WACD NE Area meeting. Motion carried.

Rates & Charges Proposal Update
Spokane County Commissioners meeting regarding Rates and Charges was moved to July 23, 2019 at 5:30 pm. Carter will present the proposal. Public testimony will be heard during the meeting. Notices were posted throughout the County and Vicki continues to present at town hall and city council meetings.

Closing of the Meeting
Correspondence & Announcements
July 15 will celebrate Rich Henning’s Veterans walk away from PTSD. The event will be held at VOTF on Ellis Road. All are invited and encouraged to attend.
Carter has been appointed to the board of directors for the National Farmer Veteran Coalition. She will be attending her first meeting in November in Austin, TX.

Reading of the Motions

**Motion Shrauger/Knopp to approve the Consent Agenda. Motion carried.**

**Motion James/Shrauger to move August Board Meeting to August 12, 2019 and schedule the Board Planning Session on the same day. Motion carried.**

**Motion James/Knopp to authorize a MOA between the Spokane CD and the Pend Oreille CD for conservation services. Motion carried.**

**Motion Knopp/Shrauger approve Monday, October 14, 2019 to host WACD NE Area meeting. Motion carried.**

Meeting adjourned at 1:04 pm.

Respectfully submitted by: Jeannie Jesseph

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**Gerald A. Scheele, Chair**  
**Randy James, Member**