Attendees
Supervisors: Jerry Scheele, Wendy Knopp, Tom Miller
Absent: Jaki Shrauger, Randy James
Associate Supervisor: Chris Mahelona
SCD Staff: Vicki Carter, Jeannie Jesseph, Hilary Sepulveda, Barry Tee, Jake Clements, Walt Edelen, Josie Bjordahl
Guests: Mike Baden, WA State Conservation Commission (WSCC)
Rich Edlund, Natural Resources Conservation Service (NRCS)

Chair Scheele called the meeting to order at 5:00 and led the Pledge of Allegiance.

Agenda Changes
Remove Davis from New Business.
Remove Turntine from Governance Culture.
Move the Franklin CD ILA from Governance Culture into New Business.

Minutes/Treasurer's Report
Acceptance of Consent Agenda
The Consent Agenda was previously distributed. The Board accepted the Consent Agenda items consisting of:
- September 10, 2019 Regular Board Meeting Minutes
- September 2019 Treasurer's Report
- October 2019 Payables Report

Motion Knopp/Miller to accept the September 10, 2019 Regular Board Meeting Minutes, September Treasurer’s Report and the October Payables Report in the amount of $432,930.94. Motion carried.

Motion Knopp/Miller to approve the October 8, 2019 agenda with changes. Motion carried.

Treasurer's Report
Prior to the meeting, Supervisor Knopp verified that all the adjusted balances and all accounts matched the Treasurer’s Report stated balances.

New Business / Linkage to Community
Public Comments & Introductions
Chairman Scheele made introductions.

Washington State Conservation Commission (WSCC) Report
Baden spoke about proposed changes to the conservation district election process. These changes are available for public comment through November 8, 2019. If the changes are implemented, they will not impact the upcoming election. They will be effective the following year.
WA Conservation Practice Data System (CPDS) projects should be updated at all times. WSCC will be reviewing these projects soon. They want to get more projects funded.

**Elections-Intent to set date**
Jesseph recommended that the election date be set for March 10, 2020.
Randy James’ position is up for re-election. Tom Miller’s position is up for re-appointment.
*Motion Miller/ Knopp intent to set the SCD election for March 10, 2020. Motion carried.*

**Franklin CD Interlocal Agreement**
The agreement outlines guidelines and expectations for implementation of the Wheat Week program between the SCD and the Franklin CD.
*Motion Knopp/ Miller to approve Franklin CD Interlocal Agreement with the SCD. Motion carried.*

**Department Report**
Edelen and Clements from the Water Resources Department gave project updates. The River Mile 17 project is getting set up for winter. Outreach for the VSP is being increased. The Honeymoon Bay project is moving forward. RCPP projects have made great improvements. A research project is being implemented on Newman Lake.

**Governance Culture**

**Financial Report/Update**
Carter noted that there is nothing of concern or surprise in the financial reports.
Vets on the Farm (VOTF) received a national grant for $35,000.00 from the Veterans Farmers Coalition. The Dan Kleckner Golf Classic donated $5000 to VOTF.

**Director’s Discussion**

**2020 Draft (1) Budget**
The Board was presented with the first draft of the 2020 budget. An updated draft budget will be brought to each board meeting through the end of the year for review. Budget approval will be asked for in December.

**Washington Association of Conservation Districts (WACD)**
Tom Salzer is the new WACD Executive Director. He will begin serving in January 2020.

**NE Area/WACD Resolutions**
The SCD would like to bring forward two resolutions originating from the Whatcom CD to the WACD NE Area Meeting.
The first one is titled: Identifying on-farm renewable energy development/use & soil health practice adoption as high priority goals.
*Motion Miller/ Knopp to bring forward the resolution for soil improvement from the Whatcom CD for discussion at the WACD meeting. Motion carried.*

The second one is titled: Improving Association & District Governance Processes.
This motion is to adopt a model of governance. It will provide governance structure and role clarity.
*Motion Miller /Knopp to bring forward the resolution for improving association and district governance from the Whatcom CD for discussion at the WACD meeting. Motion carried.*
WACD Award Nominations
Scheele asked for suggestions or nominations for CD awards. All nominations must be submitted by November 1, 2019.

WACD Dues
Knopp is on the WACD Board. She presented possible changes to how annual WACD dues are calculated. She reported that there are recommendations to have all districts pay the same amount. The WACD is looking for feedback on this process before the annual meeting in December.

Operational Expectations
Correspondence & Announcements
October 25 & 26--Farm and Food Expo at the Spokane Community College
November 12—SCD Board meeting @ 5pm
December 2-4—WACD in Tacoma
February 8-12, 2020--NACD in Las Vegas

Executive Session
None scheduled.

Closing of the Meeting
Reading of the Motions

Motion Knopp/Miller to accept the September 10, 2019 Regular Board Meeting Minutes, September Treasurer’s Report and the October Payables Report in the amount of $432,930.94. Motion carried.

Motion Knopp/Miller to approve the October 8, 2019 agenda with changes. Motion carried.

Motion Miller/ Knopp intent to set the SCD election for March 10, 2020. Motion carried.

Motion Knopp/ Miller to approve Franklin CD Interlocal Agreement with the SCD. Motion carried.

Motion Miller/Knopp to bring forward the resolution for soil improvement from the Whatcom CD for discussion at the WACD meeting. Motion carried.

Motion Miller /Knopp to bring forward the resolution for improving association and district governance from the Whatcom CD for discussion at the WACD meeting. Motion carried.

Meeting adjourned at 6:26 pm.

Respectfully submitted by: Jeannie Jesseph

Gerald A. Scheele, Chair            Wendy Knopp, Member

The Spokane Conservation District’s Board meeting minutes are intended to be a reasonable summary of the Board’s deliberations and action. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.