Attendees
Supervisors:  Randy James, Tom Miller, Jaki Shrauger
Absent:  Jerry Scheele, Wendy Knopp
Associate Supervisor:  Chris Mahelona
SCD Staff:  Vicki Carter, Jeannie Jesseph, Hilary Sepulveda, Cori Turntine, Josie Bjordahl, Garth Davis, Walt Edelen, Ty Meyer, Doug Phelps
Guests:  None

Call Meeting to Order
Vice-Chair James called the meeting to order at 5:00 and led the Pledge of Allegiance.

Recognition of US Service Men and Women
Vice-Chair James led off in a tribute to veterans in honor of Veterans Day.

Minutes/Treasurer’s Report
Acceptance of Consent Agenda
The Consent Agenda was previously distributed. The Board accepted the Consent Agenda items consisting of:

- November 12, 2019 Board Agenda
- October 8, 2019 Regular Board Meeting Minutes
- October 2019 Treasurer’s Report
- November 2019 Payables Report

Motion Shrauger/Miller to accept the Consent Agenda, Including the October Payables Report in the amount of $364,847.11. Motion carried.

Treasurer’s Report
Prior to the meeting, Supervisor Shrauger verified that all the adjusted balances and all accounts matched the Treasurer’s Report stated balances.

New Business / Linkage to Community
Public Comments & Introductions
Edelen introduced SCD employee Doug Phelps to the Board. Doug works on VSP and the Spokane Farm Corridor.

Spokane Hazard Mitigation Plan
Davis presented the Spokane County All Hazards Plan for natural disasters. The SCD has taken on a more prominent role in this project since becoming a property owner. There will be another draft put out for public comment soon. The purpose of the plan is to be compliant with FEMA regulations.
Governance Culture
Director’s Discussion
Site improvements continue at the 8th Ave property. Planning continues on the asphalt issue. Carter is getting proposals on two structures. One banking institution has called for an appraisal and currently has the project in underwriting. The other two financial institutions are still engaged. Carter will select a project manager to oversee the building construction. We are hoping to break ground in spring. Carter has met with a developer to talk about low impact beautification housing. She will invite the developer to a future board meeting to give a presentation.

Mike Hamilton, a geologist, came in the office for a 2020 SCD calendar. He is familiar with the 8th Property. Carter would like to invite him to a future board meeting to give a geological presentation about 8th Property.

Forrester Financial has changed its brokerage. Vicki will meet with them to discuss how this will impact SCD employees.

The idea of using Smart Sheets to track SCD information is being researched. They are used by other conservation districts to increase efficiency.

The state motor pool vehicle was turned back to state because it wasn’t cost effective. Barry Tee found a 2015 Jeep Patriot for district use.

2020 Draft (2) Budget
The Board was presented with the second draft of the 2020 budget. An updated draft budget will be brought to each board meeting through the end of the year for review. Budget approval will be asked for in December.

Cost Share Resolution
Turntine presented Resolution #AD 11.12.2019 to update our agreement with the WSCC. This resolution is regularly updated. It is necessary for our Commission grants.

*Motion Miller/Shrauger to accept Resolution #AD 11.12.2019. Motion carried.*

Farm & Food Expo Update
The Farm and Food Expo was a huge success this year. Close to 200 people attended. Thirty five people went on the farm tour. The keynote speakers from the Singing Frogs Farm were really well received. A large variety of farm tracts were offered. The Vets on the Farm benefit auction/dinner overflowed with supporters.

Election Resolution
Jesseph presented the election resolution # EL19.11.12 for approval to establish the upcoming election.

*Motion Shrauger/Miller to accept Resolution #EL19.11.12 to establish the upcoming election. Motion carried.*

WACD Election Survey
Carter went through the questions on the WACD Election Survey with the Board. Carter gave the opinions Chairman Scheele had shared previously with her. WACD wants one survey per district to be submitted.

WACD Dues
The WACD Finance Committee is recommending changing their fee structure to a flat amount for each district and additional charge per employee.
WACD Rates & Charges
WACD is researching whether it is possible to remove population threshold from the requirements for Rates and Charges. This would make all conservation districts eligible.

WSCC RCPP Incentive Contracts
Incentive contracts 16716, 17374 and 17554 were presented for approval.
Motion Miller/Shrauger to accept WSCC RCPP projects 16716, 17374 and 17554. Motion carried.

Operational Expectations
Correspondence & Announcements
December 2-4—WACD in Tacoma
December 6 – SCD Christmas Party
December 10—SCD Board meeting @ 5pm
January 7-9 -- PNDSA Conference
February 8-12, 2020--NACD in Las Vegas

Executive Session
None scheduled.

Closing of the Meeting
Reading of the Motions
Motion Shrauger/Miller to accept the Consent Agenda, Including the October Payables Report in the amount of $364,847.11. Motion carried.

Motion Miller/Shrauger to accept Resolution #AD 11.12.2019. Motion carried.

Motion Shrauger/Miller to accept Resolution #EL19.11.12 to establish the upcoming election. Motion carried.

Motion Miller/Shrauger to accept WSCC RCPP projects 16716, 17374 and 17554. Motion carried.

Meeting adjourned at 6:32 pm.

Respectfully submitted by: Jeannie Jesseph

Randy James, Vice-Chair
Jaki Shrauger, Member

The Spokane Conservation District’s Board meeting minutes are intended to be a reasonable summary of the Board’s deliberations and action. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.