Attendees
Supervisors: Jerry Scheele, Wendy Knopp, Tom Miller, Jaki Shrauger, Randy James
Absent:
Associate Supervisor: Chris Mahelona
SCD Staff: Vicki Carter, Hilary Sepulveda, Cori Turntine, Josie Bjordahl, Dan Ross, Barry Tee, Garth Davis, Jeannie Jesseph
Guests: Mike and Claudia Hamilton, Rich Edlund, Mike Baden, Curt Fuller, Doug Kapelke, Jose Barajas

Call Meeting to Order
Chairman Scheele called the meeting to order at 5:02 and led the Pledge of Allegiance.

Minutes/Treasurer’s Report
Acceptance of Consent Agenda
The Consent Agenda was previously distributed. The Board accepted the Consent Agenda items consisting of:
- January 14, 2020 Board Agenda
- December 10, 2019 Regular Board Meeting Minutes
- December 2019 Treasurer’s Report
- January 2019 Payables Report

Motion Shrauger/Knopp to accept the Consent Agenda, Including the January Payables Report in the amount of $99,507.56. Motion carried.

Treasurer’s Report
Prior to the meeting, Supervisor Shrauger verified that all the adjusted balances and all accounts matched the Treasurer’s Report stated balances.

New Business / Linkage to Community
Public Comments & Introductions
Carter introduced Doug Kapelke and Curt Fuller from Numerica Credit Union, Geologist Hamilton with his spouse, and Jose Barajas from Integrus Architecture. Attendees went around the room introducing themselves.

NCU Guests
Fuller and Kapelke from Numerica Credit Union said they are excited and look forward to be a part of the building project at the 8th Avenue Quarry project.

Geological Report
Hamilton gave a geological report on our 8th Avenue Quarry. He explained many interesting geological features on the property. He is excited to help with the project. He will bring a group of people to the property this summer as part of a geological tour.
WSCC Report
Baden shared that conservation election processes are being discussed at the Legislative Session. This may have an impact on future elections. The WACD will get new election details to the districts. WSCC will petition to make changes to the WAC regarding elections.

Several improvements are being reviewed like not requiring the 25 signatures for election, have an automatic election if there is only one candidate, remove requirement of the Notice of Intent to Adopt an Election Resolution and to protect personal information on absentee ballots.

The RCPP match was fully funded in the State Supplemental Budget. FEMA trainings around fire resiliency received a portion of the requested funds. The fiscal year is ending in six months. Projects and funds need to be completed by June 30. Baden also commented that our CAPP oversight reporting is due soon.

The WSCC wants feedback from conservation districts about the Dept. of Fish and Wildlife wanting to sit on the commission board. They were not included in the original authorizing law but have requested to be included.

WSCC has hired a new employee that will have an office here at the SCD.

Department Report Review
Ross reported that the Water Resources department has a new fish passage project in Deer Creek. The department has been working with Fish & Wildlife in the Little Spokane River area doing survey work to identify problem areas.

Davis talked about upcoming Inland Tree & Landscape Conference on February 7. Tom Miller and Randy James have attended in the past and commented on how well done it was. Davis hopes to grow the conference to a larger venue in the next two years.

Edlund reported that the new Farm bill is coming with many changes. NRCS will be hosting training on January 21-22. Carter will ensure SCD staff is in attendance.

Meyer commented on the recent PNDSA conference stating they had record attendance and added a third day which was also an overwhelming success. The conference has become one of the region’s best for highlighting innovative technology and practices in large scale ag.

Resolution for NCU Loan
Carter emphasized the importance of restored and revitalized lands and communities and talked about how the 8th Avenue Project is going to impact our area. A suggested tag line for the 8th Avenue Project is “Nature Right Next Door.” A Ted Talk from Storm Cunningham about THE RESTORATION ECONOMY was shown. It outlined how restoring, redeveloping, and revitalizing degraded land can play a big part in the economy and health of a region and/or community.

Motion Miller/James to accept the Numerica Credit Union Loan Resolution #01.14.20 A5. Motion carried.

Carter presented Fuller and Kapelke with a copy of the signed resolution and thanked them for their hard work to make this project possible.

Governance Culture
2020 Election Date Announcement
Jesseph reintroduced the election resolution to comply with the Conservation Commission requirement of publishing a Notice of Intent to Adopt an Election Resolution.

Chairman Schelle announced March 10, 2020 for the Spokane Conservation District election. Randy James’ position is up for election. James has announced his intent to run again. The deadline to submit the Candidate Statement is February 11, 2020.

**Motion James/Shrauger to accept Election Resolution # EL20.1.14. Motion carried.**

**Director’s Report**

Carter attended the WACD awards presentation in Tacoma. Randy James was recognized for his 20 years of service and was presented with a pin. Chair Scheele thanked him for his commitment and continued involvement in SCD.

Carter met with PEI to help develop a new educational model for youth. The program will explore potential careers in agriculture and natural resources. Kids will create accredited long term projects that will provide a benefit to the community.

Carter provided additional updates to the 8th Avenue Project:
- The design team is trying to find historic pictures of the property to create wallpaper that will help tell the story of the property and how it is being restored.
- Carter is working on removing the asphalt from the property.
- The Community Economic Revitalization Board (CERB) feasibility study is in draft form and available for review.

The Spokane County All Hazards Plan requires that we have a telephone system that will accommodate an emergency response. The District is looking into FirstNet with AT&T for its cell phone coverage which has been built out under a Federal contract.

SCD is potentially hosting the first meeting of the Spokane Earth Repair Forum which will be held at the SCD on Earth Day, April 25. This is part of a larger nationwide with the purpose of implementing restorative work to make the earth better.

Carter will attend Legislative Days in Olympia on January 21 and 22, 2020.

Carter will be going to NACD on February 7-10, 2020.

**Resolution for NACD UAC Grant Application**

Carter presented a resolution for approval of a $50,000 NACD UAC grant designed to expand the farm corridor concept. SCD wants to help develop three additional farm corridors in Spokane County.

**Motion James/Miller to approve Resolution #01.14.20 A6 and to accept the NACD UAC Grant Application. Motion carried.**

**Operational Expectations**
Financial Report & Analysis
Turntine explained how the year end budget position deficit relates to outstanding grant income, SAP invoices and OSS and SRF outstanding loans.

Correspondence & Announcements
Carter announced the following dates:
- January 7-9, 2020 -- PNDSA Cropping Systems
- January 21-22, 2020 -- Legislative Days in Olympia
- February 4-6, 2020 -- AG Expo
- February 11, 2020 -- SCD Board Meeting
- February 8-12, 2020--NACD Meeting
- March 10, 2020 -- SCD Election

Executive Session
Chairman Scheele recessed the regular meeting at 7:08 pm for the Executive Session in accordance with RCW 42.30.110 (1) regarding a real estate matter and regarding the performance of a public employee. It was estimated to take up to 30 minutes.

The regular meeting reconvened at 7:40 pm.

The Board discussed moving and transferring our financial accounts and instruments to NCU as soon as possible. Carter will instruct Cori Turntine, Operations Manager, to begin the process.

Motion James/Miller to approve the transfer of SCD financial accounts and financial instruments including LGIP to Numerica Credit Union. Motion carried.

Board/CEO Relationship
Director Performance Evaluation Review

The Board thanked Ms. Carter for exceptional leadership and performance. They requested the Job Description be included as a discussion item at the August planning session.

Motion James/Miller to accept the newly revised SCD Director Job Description and to approve a 10 percent salary adjustment, reflective of new duties and responsibilities, effective immediately. Motion carried.

Closing of the Meeting
Reading of the Motions

Motion Shrauger/Knopp to accept the Consent Agenda, Including the January Payables Report in the amount of $99,507.56. Motion carried.

Motion Miller/James to accept the Numerica Credit Union Loan Resolution #01.14.20 A5. Motion carried.

Motion James/Shrauger to accept Election Resolution # EL20.1.14. Motion carried.
Motion James/Miller to approve Resolution #01.14.20 A6 and to accept the NACD UAC Grant Application. Motion carried.

Motion James/Miller to approve the transfer of SCD financial accounts and financial instruments including LGIP to Numerica Credit Union. Motion carried.

Motion James/Miller to accept the newly revised SCD Director Job Description and to approve a 10 percent salary adjustment, reflective of new duties and responsibilities, effective immediately. Motion carried.

Meeting adjourned at 8:00 pm.

Respectfully submitted by: Jeannie Jesseph

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Gerald A. Scheele, Chair

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Randy James, Member