

SPOKANE CONSERVATION DISTRICT
 210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
 Tuesday, June 10, 2014

PRESENT

Supervisors: Randy James, Jaki Shrauger, Mary Sullivan
Absent: Jerry Scheele, Tom Miller
Associate Supervisors: Phil Small
SCD Staff: Vicki Carter, Jilla Loan, Erica VanNatta, Ben Peterson, Walt Edelen
 Ty Meyer, Rick Noll, Eric Choker, Jim Armstrong, Barry Tee, and Pat Munts
Guests: Chad Greif, BIAS

Acting Chair Randy James called the meeting to order at 5pm.

Acting Chair James presented the agenda for board approval.

Motion Sullivan/Shrauger to accept the agenda as presented. Motion carried.

PREVIOUS MEETING MINUTES

Minutes from the May 13, 2014 board meeting had previously been distributed for review.

Motion Sullivan/Shrauger to accept the May 13, 2014 Meeting Minutes. Motion carried.

TREASURER’S REPORT

Acting Auditor Mary Sullivan, presented the Treasurer’s Report for May, 2014.

ACCOUNT	BEG. BALANCE	DEPOSITS	WITHDRAWALS	END BALANCE	OUTSTANDING BALANCE	ADJ. BALANCE
Argonne Mit. Fund	65,852.06	0	0	65,852.06	0	65,852.06
NW Pipeline Savings Acct	61,224.32	0	0	61,224.32	0	61,224.32
PayPal Merchant Acct	0	48.25	0	48.25	0	48.25
Bank of Fairfield Checking	-176,797.18	1,092,209.61	333,905.15	-452.26	117,549.32	698,604.34
Bank of Fairfield MMA	234,282.11	28.24	150,000.00	84,310.35	0	84,310.35
LGIP	2,250,497.07	175.77	0	2,250,672.84	0	2,250,672.84

Acting Auditor Sullivan reviewed the bank statements prior to the meeting found a discrepancy of approximately \$300 in the Bank of Fairfield Checking and MMA; all other accounts matched their statements. Vicki Carter could not find a reason for the discrepancy before the meeting, and Greif will investigate. Sullivan verified the check endorsements and signatures. **May Treasurer’s Report: Receipts: 10559-10561, 10566-10568, 10576-10613, 10616-10622.**

Claims: 42189-42283. EFTS: 1627, 1655-1667, 1752-1768, 1770-1771, 1828-1830. Voids: none. June Accounts Payable: \$112,018.36.

Motion Sullivan/Shrauger to approve the May TREASURER’S REPORT as presented and June Accounts Payable as presented. Motion carried.

NEW BUSINESS / LINKAGE TO COMMUNITY

OSS Update

Barry Tee gave an overview of our On Site Septic System Financial Assistance program and completed apps that are coming in. So far we have 20 applications returned. 8 are above median income, 12 are below; our rates are tiered based on applicants’ income compared to median income. Two projects are approved and on contractors schedule. Four have been moved to a pool waiting for 100% grant funding due to inability to repay a loan. Walt Edelen spoke about this pool of people and that there are potentially many more unable to pay. These initial people were referrals from the county; we want to advertise, wait for more applicants, and then fund 100% grant applicants based on water quality priorities set by a committee of with members from Spokane County Regional Health, DOE and SCD.

Edelen would like a board member to be on this committee to help select these 100% grant applicants.

Swearing in of the Board Members and Board Member position elections

tabled

2015 Plan of Work

tabled

BOARD/CEO RELATIONSHIP

Directors Discussion

Carter presented resolution F06.10.14: Water Smart Grant. It's for a Bureau of Reclamation grant.

Edelen is for working on it for facilitation WRIA activities, \$100,000.

Motion Shrauger/Sullivan to approve resolution F06.10.14 for the Bureau of Reclamation Water Smart Grant of \$100,000. Motion carried.

Carter also presented a cost-share agreement that Dan Ross prepared for the Morning Star Boys Ranch Project. The project totals \$48,000. Our Livestock and Land project grant will pay for \$34,000 and MSBR contribution will be approximately \$14,000. Mary Sullivan asked some general questions regarding cost-share policy in terms of enforcement of best management practices.

Motion Sullivan/Shrauger to approve the cost-share contract as presented. Motion carried.

Another Livestock & Land cost-share project was presented for approval; the Truckner/Rock Creek project will cost \$7,304 total, including the contribution from the landowner, \$1,826.

Motion Shrauger/Sullivan to approve the Truckner cost-share contract. Motion carried.

A third Livestock & Land cost-share project was presented for approval; the Crawford/Dragoon creek project will cost \$3,940 total, including the contribution from the landowner, \$985.

Motion Sullivan/Shrauger to approve the Crawford cost-share contract. Motion carried.

Carter and Armstrong presented the latest update in the assessment renewal process. Jim and Vicki met earlier with the County attorney and had some discussion about holding off until November to renew the assessment. They apprised the Board on the wording problem in the weed board assessment that an individual is taking objection with and has filed suit against the County. Armstrong did not feel this was an issue for SCD due to the nature of our work and the assessment language is different than the weed board's. Carter gave the board the opportunity to delay or continue as planned; consensus was to continue as planned as per previous board approval.

Financial Overview

Meyer gave a detailed accounting based on our recent sale of the old drill and all prior expenses related to that piece of equipment. He distributed a document detailing the 2009 Drill, the custom seeding revenue and income, and the new drill and tractor.

Greif announced that we've received 52% of expected tax revenue. Our forestry department is at 92% of budgeted expenses, but this is because of a Washington State Conservation Commission funded Firewise grant that wasn't budgeted in; expenses are reimbursed as grant vouchers are submitted. The at-risk loans in the SRF program are back on track. In the SRF program \$100,000 in loans were made in May, 2014. We made a loan payment to DOE for one of our loans; these are now reflected in the summary sheet as well. Book to assets gap has dropped again. The annual report for the state auditor was submitted as presented at the last meeting.

OPERATIONAL EXPECTATIONS

Correspondence and Announcements

Carter presented a letter received from Washington Association of Wheat Growers thanking Walt and Ty for their help on their recent tour. It was a success. Sullivan and Ty Meyer expanded on the letter with their views of the tour.

- Walt Edelen will be awarded Washington Association of District Employees at our WADE conference in Leavenworth.
- July 8 – board meeting at noon and annual planning session all day.
- November 1 – 4th Annual Small Farms Conference: Farm-a-Palouse-a.

CLOSING OF MEETING

READING OF THE MOTIONS

Motion Sullivan/Shrauger to accept the agenda as presented. Motion carried.

Motion Sullivan/Shrauger to accept the May 13, 2014 Meeting Minutes. Motion carried.

Motion Sullivan/Shrauger to approve the May TREASURER'S REPORT as presented and June Accounts Payable as presented. Motion carried. Motion carried.

Motion Shrauger/Sullivan to approve resolution F06.10.14 for the Bureau of Reclamation Water Smart Grant of \$100,000. Motion carried.

Motion Sullivan/Shrauger to approve the MSBR cost-share contract as presented. Motion carried.

Motion Sullivan/Shrauger to approve the Crawford cost-share contract. Motion carried.

Motion Shrauger/Sullivan to approve the Truckner cost-share contract. Motion carried.

Meeting adjourned at 6:00 pm.
Respectfully submitted by: Erica VanNatta

Randy James, Vice Chair

Jaki Shrauger, Auditor