

**SPOKANE CONSERVATION DISTRICT**  
210 N. Havana, Spokane, WA 99202  
**SPECIAL BOARD MEETING MINUTES**  
November 6, 2015

Chair Jerry Scheele, called the special meeting to order at 4:04 pm and asked for a role call.

Present: Jerry Scheele, Chair; Jaki Shrauger, Auditor; Tom Miller, Board Member; Wendy Knopp, Board Member; as well as SCD Staff Vicki Carter and Walt Edelen; Board Member Randy James was absent.

Scheele noted the special meeting was advertised with over 24 hour notice on our website at sccd.org as well as on the front door of the SCD building.

Scheele announced the purpose of the Special Meeting to review and approve the General Rules Regarding Applying For and Receiving CDBG funds for 2016 in coordination with Spokane County. The application would address low income residents who still need to hook up to municipal sewerage for the improvement of water quality over the Spokane-Rathdrum aquifer.

Walt Edelen reviewed the scope of work and answered questions by the Board regarding loan parameters by the county.

Board members reviewed the Applicant Assurances document as provided by Spokane County and moved to approve the application.

**Motion Miller/Shrauger to approve the submission of the 2016 CDBG proposal with the applicant assurances as stated on the attached document. Motion carried.**

Scheele adjourned the meeting at 4:25pm. Respectfully submitted: Vicki Carter

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Gerald A. Scheele, Chair

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Jaki Shrauger, Auditor