

SPOKANE CONSERVATION DISTRICT
 210 N. Havana, Spokane, WA 99202
BOARD MEETING MINUTES
 Tuesday, February 9, 2016

PRESENT

Supervisors: Jerry Scheele, Jaki Shrauger, Tom Miller

Absent: Randy James, Wendy Knopp

Associate Supervisors:

SCD Staff: Vicki Carter, Jilla Loan, Erica Johnson, Cori Turntine, Garth Davis, Ty Meyer, Nate Lewis, Charlie Peterson

Guests: Chad Greif, BIAS;

Chair Scheele called the meeting to order at 5:08pm and led the pledge of allegiance.

Approval of Agenda

Chair Scheele presented the agenda for approval. He announced that there is an executive session in accordance with RCW 42.30.110: Review of a Public Employee.

Motion Shrauger/Miller to accept the agenda. Motion carried.

Previous Meeting Minutes

Minutes from the January 12, 2016 board meeting had previously been distributed for review.

Motion Miller/Shrauger to approve the January 12, 2016 Meeting Minutes. Motion carried.

TREASURER'S REPORT

Auditor Jaki Shrauger, presented the Treasurer's Report for January 2016.

ACCOUNT	BEG. BALANCE	DEPOSITS	WITHDRAWALS	END BALANCE	OUTSTANDING BALANCE	ADJ. BALANCE
NW Pipeline Savings Acct	66,224.32	0	0	66,224.32	0	66,224.32
PayPal Merchant Acct	57.76	20,461.20	16,797.32	3,721.64	0	3,721.64
PayPal Transfer Acct	441.94	16,797.32	16,889.26	350	0	350
Bank of Fairfield Checking, now Inland NW Bank	84,469.71	595,408.88	288,375.20	391,503.39	54,049.22	445,552.61
Bank of Fairfield MMA	370,020.16	88.20	0	370,108.36	0	370,108.36
LGIP	3,106,520.42	1,021.63	0	3,107,542.05	0	3,107,542.05

Prior to the meeting, Shrauger reviewed all of the balances with the bank statements and verified all of the balances except for the NW Pipeline Savings Account, not yet available (again); likewise, the endorsed check copies have not arrived and will be verified at the next meeting. It was noted that Bank of Fairfield is now Inland Northwest Bank and future Treasurer's Reports will reflect that. **Treasurer's Report: CLAIMS: 43713-43841; RECEIPTS: 12205-12356; EFT: 1, 52, 62-74, 128-129, 215-228, 268-269, 277; VOIDS: 43833-4.**

Accounts Payable: \$175,463.11

Motion Miller/Shrauger to approve the January TREASURER'S REPORT and February Accounts Payable as presented. Motion carried.

NEW BUSINESS / LINKAGE TO COMMUNITY

Public Comments/Introductions

Vicki Carter introduced Nate Lewis as our Vets on the Farm Intern. He will act as foreman on our learning farm. He gave some information about himself. He deployed to Iraq, earned a Biology degree from

Eastern Washington University, and then returned to the Army. He is based out of Fairchild now and will be in the Reserves.

Carter talked about how we would like to create an internship database, kind of “match.com,” for farmers and Veterans. Carter has been talking to the people from Farmer Vet Coalition at UC Davis. They have done legwork on a Kiva loan and have extended that opportunity for us. We will use this funding on our learning farm.

GOVERNANCE CULTURE

Election Date Announcement

Tuesday, March 8, 2016 is the election date for Jaki Shrauger’s position. Polls will be open from 7:30am-4pm.

NACD Meeting Recap

Carter went to the NACD meeting and presented on Vets on the Farm. The State of Montana Conservation Association has invited Carter speak at their annual meeting in Helena regarding Vets on the Farm. She also got to meet NRCS Chief Jason Weller and is now in communication with one of his staffers. There was a Washington State Tribal Outreach Task Force meeting at NACD; Roylene Rides-At-The-Door wants this model of cooperation to go nationwide. They are interested in using Vets on the Farm as a bridge between districts and tribes.

Due to inclement weather, Chair Scheele’s flight was cancelled and he was not able to attend. Tom Miller was able to attend. He said Carter’s presentation on Envisioning the Future was excellent and well received.

BOARD/CEO RELATIONSHIP

Financial Review

Chad Greif presented the financial documents for January. We received a \$350,000 voucher payment from Department of Ecology. We have received \$4,600 in assessment revenues. At the end of January we were at \$25,000 in tree sale revenues. Greif noted that in last month’s balance sheet there was an error and he has accounted for it this month which may make the change in book to gap assets look more dramatic.

Loan Ratio Program/Software

Ty Meyer described that he, Greif and Carter are discussing operating lines and a software package that would give some financial ratios so that we could have another element of due diligence in making these loans. There is more risk in operating lines compared to equipment. This is why we haven’t started marketing our operation lines as a product yet. One of our operating lines this year was paid out of a crop insurance claim; our procedures are working so far, but we’d like them to be even tighter. There’s a whole farm revenue insurance product that is really desirable right now because it is based on your proven yields and *last year’s* prices. This year’s prices are really low.

OPERATIONAL EXPECTATIONS

Correspondence & Announcements

Meyer gave an AgExpo recap. He worked at our booth and the Pacific Northwest Direct Seed Association (PNDSA) booth and thought they both had great traffic. Garth Davis said he had better interactions with visitors than ever before. Charlie Peterson said the Vets on the Farm tractor gave the WOW factor to the

booth and helped bring people in. Brian Borth and his wife were there (he did the restoration of the tractor). We also had our manure spreader on site. Scott Gail was there the whole week. He almost has all of his acres scheduled for this year. Our small acreage drill should be here in a few weeks. Gail purchased a truck from the Portland area to pull a trailer with the small acreage equipment. We are working on getting space from the Fair Board to expand our storage space at the office to house the new equipment. Gail is also seeking to build a mobile poultry processing unit that will cost \$11,000. He thinks we could bring in \$4,800 per year and use it as a loss leader to bring people in the door. Carter is concerned about it coming back dirty. The idea provides a partnership opportunity for us and North40, a key meat chick provider. Our design is open air, and Shrauger says this can provide problems with bees and heat.

PNDSA announced that certified planners will start certifying FarmedSmart farms. SCD will put in a proposal to PNDSA to use our staff to complete certifications within a certain radius of Spokane County.

We have an unpaid, for-credit Whitworth intern named Maggie that has just started. The intern will work 40 hours throughout the semester and explore duties in all of our departments. Seth Flanders is running this program and a new intern will serve every Fall and Spring semester.

Cori Turntine's title has changed to Operations Manager as she takes on more responsibilities in the office. Jilla Loan is scheduled for hip replacement on March 11. Josie Bjorland has been hired to take on 24-32 hours per week to help cover this work load. She starts March 1. She will also take some work off of Turntine's plate.

Carter passed out the Enduris annual report. She also passed out the Authorized Signatory form to be signed by board members and returned to the WSCC.

Meyer reported on the state of crop prices, crop futures, carry over and how this climate is affecting our loans and custom operations.

Dates:

- Feb. 22-23: WACD Leg Days
- March 22 CWMA weed management workshop at EWU
- Winter Quarter: Vets on the Farm Cultivating Success Course at SCC
- March 30: DOE Ag Water Quality Meeting Stakeholder meeting at Enduris building

At 6:30pm the meeting recessed. An executive session was held as per RCW 42.30.110(1) to discuss the performance of a public employee. The SCD meeting reconvened at 7pm. No further action was taken. Meeting adjourned at 7:05 pm.

READING OF THE MOTIONS

Motion Shrauger/Miller to accept the agenda. Motion carried.

Motion Miller/Shrauger to approve the January 12, 2016 Meeting Minutes. Motion carried.

Motion Miller/Shrauger to approve the January TREASURER'S REPORT and February Accounts Payable as presented. Motion carried.

Respectfully submitted by: Erica Johnson

Jerry Scheele, Board Chair

Jaki Shrauger, Auditor